

## **AUDIT AND CORPORATE GOVERNANCE COMMITTEE**

Minutes of a meeting held at the Council Offices, Narborough

**THURSDAY, 6 FEBRUARY 2025**

### **Present:-**

Cllr. Mike Shirley (Chairman)  
Cllr. Mark Jackson (Vice-Chairman)

Cllr. Alex DeWinter  
Cllr. Richard Holdridge

Cllr. Dillan Shikotra  
Cllr. Roger Stead

Helen King  
(Independent Member)

### **Substitutes:-**

Cllr. Susan Findlay (In place of Cllr. Lee Breckon JP)

### **Officers present:-**

Sarah Pennelli	- Executive Director - S.151 Officer
Katie Hollis	- Finance Group Manager
Sarabjit Khangura	- Council Tax Income and Debt Manager
Kerry Beavis	- Shared Service Audit Manager
Nicole Cramp	- Democratic & Scrutiny Services Officer

### **Also in attendance:-**

Cllr. Maggie Wright (Deputy Leader and Finance, People & Performance Portfolio Holder)  
Chris Brown and Bethany Hincks (Azets)

### **Apologies:-**

Cllr. Lee Breckon JP

#### **193. DISCLOSURES OF INTEREST**

No disclosures were received.

#### **194. MINUTES**

The minutes of the meeting held on 25 November 2024, as circulated, were approved and signed as a correct record.

**195. INTERNAL AUDIT PROGRESS REPORT 2024/25 Q3**

Considered – Report of the Shared Service Audit Manager.

**DECISION**

That the Internal Audit Progress Report 2024/25 Q3 be noted.

Reason:

To keep the Audit and Corporate Governance Committee informed of progress and recent Internal Audit findings and recommendations, in line with the Public Sector Internal Audit Standards requirements.

**196. APPROVAL OF THE AUDITED ACCOUNTS 2023/24**

Considered – Report of the Finance Group Manager.

**DECISIONS**

1. That the disclaimed opinion draft report of the External Auditors be accepted.
2. That delegated authority be granted to the Executive Director (Section 151) in consultation with the Chair of the Audit and Corporate Governance Committee to approve and sign off the Council's audited Financial Statement.

Reasons:

1. To bring to Members' attention the findings of our external auditors, Azets in relation to the audit of the 2023/24 accounts.
2. The Accounts and Audit Regulations 2015 require local authorities to have their 2023/24 accounts approved by a resolution of "a committee or by the members meeting as a whole", and no later than 28th February 2025

**197. AUDIT & CORPORATE GOVERNANCE COMMITTEE WORK PROGRAMME**

Members accepted the items on the Audit & Corporate Governance Committee Work Programme.

**DECISION**

That the Audit & Corporate Governance Committee Work Programme be noted.

Reason:

It is appropriate that the Audit & Corporate Governance Committee set the Work Programme for the year.

**198. RISK MANAGEMENT QUARTER 3 2024/25**

Considered – Report of the Council Tax Income & Debt Manager, presented by the Finance Group Manager.

**DECISION**

That the latest information in respect of the Council's major corporate risks be accepted.

Reason:

The overview of the Council's risk management processes is a key responsibility of the Audit and Corporate Governance Committee. It is important that members are aware of the corporate risks and their potential impact on Council business, and that they review the control measures in place to mitigate risks.

**199. EXCLUSION OF PRESS & PUBLIC**

Considered – A proposed resolution to exclude the public from the meeting.

**DECISION**

That under Section 100(A)(4) of the Local Government Act, 1972, the public be excluded from the meeting for the following item on the grounds that the item involves the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the said Act.

Exemption Category: 3

Reason for Exemption: Appendix B of the Risk Management Q3 2024/25 report contains information relating to the financial or business affairs of any particular person (including the authority holding that information)

**200. RISK MANAGEMENT QUARTER 3 2024/25 - APPENDIX B**

Considered – Report of the Council Tax Income & Debt Manager, presented by the Finance Group Manager.

Members considered Appendix B of the Risk Management Quarter 3 2024/25 report in closed session. Members approved the Risk Management Report Quarter 3 2024/25 as set out at agenda item 6.

**THE MEETING CONCLUDED AT 6.40 P.M.**